

Name of meeting: Overview and Scrutiny Management Committee

Date: 4 March 2019

Title of report: Appointment of Scrutiny Voluntary Co-optees

Purpose of report:

To ask the Overview and Scrutiny Management Committee (OSMC) to formally appoint an additional number of voluntary co-optees so they are ready for allocation to scrutiny panels in the 2019/20 municipal year.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	No
The Decision - Is it eligible for call in by Scrutiny?	No
Date signed off by <u>Director</u> & name	N/A
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	N/A
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	N/A
Cabinet member portfolio	N/A

Electoral wards affected: N/A

Ward councillors consulted: N/A

Public or private: Public

1. **Summary**

- 1.1 At the start of the municipal year 2018/19 there were a total of eight co-optees involved in scrutiny four of which were serving the final year of their appointed 4 year term.
- 1.2 During the 2018/19 period one co-optee gave notice of resignation and one advised that they were no longer eligible to serve as a statutory co-optee on the Children's Scrutiny Panel.
- 1.3 In response for the need to provide additional co-optee support for the Health and Adult Social Care Scrutiny Panel and the Economy and Neighbourhoods Scrutiny Panel an ad hoc focused recruitment exercise was undertaken which resulted in two co-optees being appointment in September 2018 and October 2018.
- 1.4 Although the appointment of two additional interim co-optees has helped it is recognised that steps still need to be taken to minimise the impact in the reduction in the numbers of co-optees due to step down and to boost the numbers of co-optees involved in scrutiny.
- 1.5 It was therefore agreed with Cllr Julie Stewart-Turner Chair of Overview and Scrutiny Management Committee (OSMC) that existing co-optees whose term was due to finish at the end of this municipal year would be invited to extend their term by one year.
- 1.6 This initiative has resulted in three of the four current co-optees agreeing to extend their term for an extra year (2019/2020).
- 1.7 In addition to help increase the numbers of co-optees involved in scrutiny it was agreed that officers undertake a full recruitment exercise.
- 1.8 A recruitment promotion was subsequently launched week commencing 28 November 2018 until 31 December 2018 and resulted in 5 applications being received.
- 1.9 Two workshops sessions were held during January 2019 that included input from Cllr Julie Stewart-Turner and Cllr Rob Walker Lead Member for Economies and Neighbourhoods Scrutiny Panel.
- 1.10 Following the workshop sessions the OSMC is asked to appoint the following members of the public as co-optees:
 - Chris Friend
 - David Flint
 - Eilidh Ogden
 - Nathan Paul
 - Toni Bromley
- 1.11 All of the appointments are subject to the signing of the code of conduct, completing an induction programme and a successful probationary period. Allocation to scrutiny panel's and the co-optee pool will be considered at the start of the municipal year 2019/20.

2. **Information required to take a decision**

As outlined in section 1.

3. **Implications for the Council**
Section 4 of the Overview and Scrutiny Procedure Rules states that the Overview and Scrutiny Management Committee will agree the appointment of non-voting co-optees for Committee or panels.
4. **Consultees and their opinions**
Cllrs Julie Stewart-Turner and Rob Walker have been involved in the recruitment process and have considered the suitability of applicants. They are recommending that the applicants are appointed as co-optees subject to the conditions outlined in section 1.11.
5. **Next steps**
Following the appointments applicants will be invited to participate in an induction programme that will include observing panel meetings. Support and training will be provided based on identified need.
6. **Officer recommendations and reasons**
That OSMC formally appoint the five applicants set out in section 1.10 as new co-optees in preparation for allocation for involvement in scrutiny in the 2019/20 municipal year.
7. **Cabinet portfolio holder's recommendations**
N/A
8. **Contact officer**
Richard Dunne, Principal Governance and Democratic Engagement Officer, Tel: 01484 221000 Email: richard.dunne@kirklees.gov.uk
9. **Background Papers and History of Decisions**
N/A
10. **Service Director responsible**
Julie Muscroft, Legal, Governance & Commissioning